



Council of Asian Shopping Center Conference 2017

Institute of Shopping Centre Management

17-20 October 2017

To: The Harbourview -Queenie Long

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RESERVATION FORM

Guest Name: : _____ No. of rooms : _____
 Arrival Date : _____ Arrival Flight _____
 Departure Date : _____ Departure Flight : _____
 E-mail Address : _____
 Telephone No. : () _____ Fax No. : () _____

Room Type	<p><u>All rooms with maximum two breakfasts and Wi-Fi service</u></p> <p>(1) <input type="checkbox"/> Premier Plus Room at HK\$800+ 10% service charge per room per night</p> <p>(2) <input type="checkbox"/> Harbour View Room at HK\$900+ 10% service charge per room per night</p> <p>(3) <input type="checkbox"/> The Optimum Floor – Premier Plus Room - HK\$1000+ 10% service charge per room per night</p> <p>(4) <input type="checkbox"/> The Optimum Floor – Harbour View Room - HK\$1200+ 10% service charge per room per night</p> <p><input type="checkbox"/> _____ person - Shuttle Bus service to/ from Airport at HK\$150 net per person per trip and base on our schedule, advanced reservation is a must</p>
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Guarantee Information

I understand that a Guarantee Deposit equivalent to ONE night room rental charge including 10% service charge is required. Please charge these deposit to my credit card: Visa Master Diners Club JCB

Card Holder's Name : _____ Card Number : _____
 Card Holder's Signature _____ Expiry Date : _____

Hotel Remarks

- Room will not be reserved if not guaranteed by a valid credit card.
- Last minutes cancellation or amendment made within 3 days prior to the arrival or on day no-show, will charge one night accommodation.
- All rooms are on a first-come-first-serve basis, confirmation of rooms & room type are subject to hotel availability.
- All rooms and incidental charges incurred will be on guest's own account.
- Deadline for reservation on or before **17 September 2017**